



BSD#7 LRSP Strategic Objective ACTION PLAN: 2010-11

2.17 Operations Complete Long Range Facility Master Plan

Action Plan Projected Completion Date: April 2011 and annually thereafter	Leader: Kevin Barre Team Members: S. Johnson, RJ Tvedt, Members of the Facilities Department and Long Range Facilities Planning Committee
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Strategic Objective (SO): 2.17 Complete an update to the Long Range Facility Master Plan Report

Evaluation Plan: (Describe steps you'll take to determine if you've reached your strategic objective.) Long Range Facility Master Plan is completed with majority approval of the Long Range Facilities Planning Committee and approved by the Board of Trustees and is used to make decisions related to long term renovation/new facility needs.

Best Practice Investigation: (What information is uncovered looking at best practice in relation to your strategic objective?) Update previous historical Long Range Master Plan documents implementing content/format recommendations generated from previous discussions with the LRFP Committee and District Administrative Staff.

Action Steps	Who?	Timeframe
What actions will be taken to achieve this SO? Include what staff may need to learn to accomplish this SO.	Who will be responsible for what actions?	What is a realistic timeframe for each action?
<ol style="list-style-type: none"> 1. Establish a regular meeting schedule of the Long Range Facility Planning Committee to evaluate/make recommendations related to facilities maintenance and new construction needs. 2. Gather facility data (maintenance/Capital Project needs, functional capacity, enrollment projections, etc) for presentation to the LRFP Committee for assessment and evaluation of facility requirements. 3. Prepare and present to the Board of Trustees an updated Long Range Facilities Master Plan. 	<ol style="list-style-type: none"> 1. Set up regular meetings for the coming year. 2.-3. Kevin Barre, with the assistance of S. Johnson, RJ Tvedt and Facilities Department for development of data to present to the LRFP Committee. 	<ol style="list-style-type: none"> 1. October 2010 2. January 2011 3. April 2011

In a year, we hope to see the following progress on this strategic objective: Complete/Update the District's Long Range Facilities Master Plan through regular meetings/input from the District's Long Range Facility Planning Committee, along with Board of Trustees approval.